

CITY MUNICIPAL COUNCIL, GOKAK.

1. Particulars of organization, functions and duties of Public Authority:

The Municipal Council of Gokak consists of 31 Councilors elected from the Wards 5 Councilors nominated by Govt. and the jurisdictional MP/MLA/MLC as Members. The head of the Council is the President elected from among the Councilors of the Wards. There is also a Vice-President elected from among the Councilors to exercise such powers delegated to him by the President. The Commissioner/Chief Officer appointed by the Govt. is the executive head of the Council. The Municipality has Engineer/Engineers/Health Inspectors/Manager/ FDA/SDA/Bill Collectors and Pourakarmikas.

The Council has obligatory functions such as maintenance of roads, markets, public toilets, drainage, supply of drinking water, cleaning of streets, removal of garbage, regulation of buildings, slaughter houses, public hygiene, prevention of contagious diseases, registration of births and deaths, streetlighting, etc., and discretionary functions like maintenance of parks, gardens, libraries, hospitals, providing entertainment in public places, slum upgradations, promotion of cultural, educational and aesthetic aspects urban forestry maintenance of destitute homes and implementation of urban poverty alleviation programme sponsored by Govt. etc.,

2. Powers and duties of the Officers :

- (i) The Commissioner/Chief Officer as the executive head shall exercise such powers as may be delegated to him by the Municipal Council under the provisions of the Karnataka Municipalities Act.
- (ii) He shall have the powers to grant, give or issue under his signature all licences and permission, extracts of the public documents/certificates which may be granted under the provisions of the Municipal Act.
- (iii) He is also empowered to withhold or suspend or withdraw such licences if found to be against the interest of public or the Municipality.
- (iv) He has powers to operate municipal funds, to receive, recover and credit to the municipal fund, all fees, taxes collected by the Municipality and to make payment towards execution of works and procurements, disbursement of salaries to the staff and the honorarium/Meeting fees etc., to the Members of the Council.
- (v) He can invite tenders through public notice for execution of works or procurements of materials required by the municipal council.
- (vi) He can entered into a contract on behalf of the council.
- (vii) He also has the powers to transfer rights of the properties in favour of the transferees in the municipal registers.

- (viii) He has powers to enter and inspect buildings and to remove unauthorized constructions, encroachments, advertisements, prevent nuisance, hazardous activities etc.,
- (ix) He has powers to sanction leave, advances to the staff and to oversee their work as controlling officer.
- (x) The Assistant Executive Engineers of the Municipality has powers to sanction an estimate up to Rs.10 lakhs.
- (xi) The Assistant Engineer has powers to sanction an estimate up to Rs.20,000/-
- (xii) The Junior Engineer has powers to sanction an estimate up to Rs.10,000/-
- (xiii) All other staff of the Municipal Council do not have individual powers but assist the Commissioner/Chief Officer to carry out his duties and functions.

3. The procedure followed in the Decision making process, including channels of supervision and accountability:

The proposals received by the Municipal Council in the matters of execution / repairs of infrastructure works are processed and examine by the Commissioner/ Chief Officer in terms of the provisions of the Karnataka Municipalities Act / the instructions of the Govt. and placed before the Council for approval. The council ordinarily meets once in a month. In urgent matters it can meet frequently. The Commissioner/Chief Officer is required to prepare the agenda for the meeting of the Council in consultation with the President and send to all the members atleast 7 days in advance. After approval of the proposal by the Council the Commissioner / Chief Officer can implement the decision if such decisions are within the powers of the Council in such reasonable time as may be required. If the decisions required the approval of higher field officers or the Govt. the Commissioner/ Chief Officer will accordingly seek the approval. The Deputy Commissioner and the Director of Municipal Administration are vested with the supervisory powers and these officers can suspend / set aside the decisions if found to be contrary to the provisions of the Karnataka Municipalities Act. The Council and the Commissioner / Chief Officer are accountable for all happenings in the municipality.

4. The Norms set for the discharge of functions of the Municipality:

The Municipal Council functions within the norms stipulated in the Karnataka Municipalities Act and the Rules framed there under.

5. Rule, regulations, instruction manuals and records held by the Municipal Council or under its control or used by its employees for discharging its function:

- i) The Karnataka Municipal Taxation Rules 1966,
- ii) Karnataka Municipalities (Election of Councilors) Rules,
- iii) The Karnataka Municipalities (President and Vice president) Elections Rules.
- iv) The Karnataka Municipalities (Powers and Expenditure) Rules, 1986
- v) The Karnataka Municipalities (Accounts) Rules
- vi) The Karnataka Municipalities (Limitations on the powers of Contract) Rules, 1966
- vii) The Karnataka Municipalities (Preparation of Plans and Estimates and Execution of Municipal Works) Rules, 1966.
- viii) The Karnataka Municipalities (Guidance of Officers, Grant of Copies and Miscellaneous Provisions) Rules, 1966.
- ix) The Karnataka Municipalities (Procedure and Conduct of Business) Rules 1977.
- x) The Karnataka Municipalities (Recruitment of Officers and Employees) Rules, 2004
- xi) The Karnataka Municipalities (Conditions of Service) Rules 1987
- xii) The Karnataka Municipalities Accounts Rules 1965.
- xiii) Bye-laws to regulate buildings.
- xiv) Circular Instructions issued by the Govt. from time to time with regard to implementation of Govt. sponsored programmes.
- xv) The Map/ Notifications with regard to Constitution of the Municipality and the Council.
- xvi) The details such as extent, type of use and name of the owners of all the properties situated within the limits of the Municipalities.
- xvii) Records of Births and Deaths of persons within the Municipalities.
- xviii) Basic data such as No. of streets length of roads, No. of properties, play grounds, schools, hospitals, post offices, banks, public offices etc.,

6. A statement of the categories of documents that are held by the Municipality or under its control:

- a) Municipal Assessment Register containing the property details and assessment
- b) Cash Book Register indicating all receipts and expenditure
- c) Copies of the sanctioned plan of buildings
- d) Birth and Death Registers.
- e) Register of the proceedings of the Municipal Council
- f) Register containing Assets of the Municipality
- g) Project Reports and Maps of the roads, drainage, water supply and other infrastructure facility built by the Municipality.

7. The particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of policy of the Municipality or implementation thereof:

The programmes and policies of the municipality are formulated by members of the municipality who are non otherthan public representatives. The Municipality in certain occasions does consult the members of the public / local welfare association/ NGOs wherever necessary

8. A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advise and as to whether meetings of those boards, councils, committees and other bodies are open to the public or the minutes of such meetings are accessible for public:

A Standing Committee consisting of 11 No. of Councillors to deal with the matters of taxation, finance, public health, education, social justice, town planning and accounts is constituted on 10/05/2005 The minutes of the meetings of this committee are open to public except those exempted under the provisions of the Right to Information Act, 2005

9. A directory of its officers and employees :

Sl.No.	Name	Designation	Telephone
1)	A.N.Pujar	Commissioner	94480 06956
2)	V.R.Gonal	A.E.E.	93434 12843
3)	V.C. Hasilakar	A.E.(Environment)	93429 54636
4)	V.S.Tadasalur	A.E.	99457 99620
5)	V.S.Huddar	J.E.	92422 40268
6)	M.L.Gani	J.E.	94482 31124
7)	S.R.Chougala	J.E.	98808 29650
8)	P.J.Shendure	J.E.	-
9)	M.N.Sagarekar	Accountant	94488 22785
10)	M.H.Attar	Manager	94484 40724
11)	D.S.Hardi	R.O.	94484 36768
12)	S.M.Hiremath	Sr. S.I.	94483 47001
13)	I.A.Kumbari	R.I.	98804 99356
14)	R.N.Somapur	F.D.A	94483 39578
15)	Smt. P.Y.Basarikatti	F.D.A.	08332 226494
16)	K.B.Benni	C.A.O.	94488 60544
17)	M.B.Gudaketar	S.D.A	-
18)	Smt. S.G.Hiremani	S.D.A.	-
19)	K.M.Inamadar	S.D.A.	94485 26714

20)	R.M.Ganachari	C.O.	94488 60544
21)	S.Y.Babali	S.D.A	98801 67460
22)	P.K.Bangannavar	S.D.A.	-
23)	V.P.Yamakanmardi	S.D.A.	08332 229160
24)	S.A.Kandekar	S.D.A.	08338 272858
25)	R.A.Sogi	B.C.	92424 81226
26)	Y.H.Sipri	B.C.	08332 229768
27)	S.G.Pujeri	B.C.	94481 84266
28)	Kumari. S.B.Angadi	D.E.O.	08332 229734
29)	M.R.Mulla	Water supply operator	-
30)	D.G.Neginal	Peon	-
31)	A.Y.Kallimani	Peon	-
32)	V.Y.Hawalewwagol	Peon	-
33)	S.A.Dalwai	Peon	-
34)	S.S.Konchikoravar	Peon	-
35)	Smt. L.S.Wakude	Peon	-
36)	Y.R.Ambi	Peon	-
37)	Y.R.Kotekar	Gardner	-
38)	A.S.Vaidya	Plumber	-
39)	M.A.Yaragatti.	Water supply operator	-
40)	S.K.Chouwan	Driver	08332 226283
41)	H.L.Pujeri	Driver	-
42)	Yaseen A Mallapuri	Driver	-
43)	Vittal Subanji	Driver	-
44)	Dilip R Kalal	Driver	-
45)	Maning H Bhajantri	Driver	-
46)	Parasappa B Babali	Driver	-
47)	Shankar S Kallimani	Driver	-
48)	R.S.Gorav	Dafedar	-
49)	S.R.Kallapur	Dafedar	-
50)	Y.N.Pujeri	Dafedar	-
51)	Smt. Savitri S. Mestri	P.K.	-
52)	Basappa K Kallimani	P.K.	-
53)	Yallappa N Karemannavar	P.K.	-
54)	Vasant K Kallimani	P.K.	-
55)	Satteppa Y Mestri	P.K.	-
56)	Malawwa L HIRAGANNAVAR	P.K.	-
57)	Ramesh Y Mestri	P.K.	-
58)	Ramappa S Bagalkot	P.K.	-
59)	Yallawwa R Bagalkot	P.K.	-
60)	Irappa N Shipri	P.K.	-
61)	Annawwa S Kallimani	P.K.	-
62)	Yankappa M Konchikoravar	P.K.	-

63)	Balappa B Kallimani	P.K.	-
64)	Yankawwa B Konchikoravar	P.K.	-
65)	Annawwa G Ingalagi	P.K.	-
66)	Kanakappa Y Badami	P.K.	-
67)	Nagappa B Shipri	P.K.	-
68)	Parasappa B Karemannavar	P.K.	-
69)	Laxman Y Huchannavar	P.K.	-
70)	Kasturi I Arennavar	P.K.	--
71)	Kasturi B Kallimani	P.K.	-
72)	Kamalabai B Kallimani	P.K.	-
73)	Yallowwa D Konchikoravar	P.K.	-
74)	Shushila S Halagi	P.K.	-
75)	Yallowwa M Shivannavar	P.K.	-
76)	Shushila B Hiragannavar	P.K.	-
77)	Bharati I Ammanaggi	P.K.	-
78)	Savitri D Mestri	P.K.	-
79)	Droupadi N Kallimani	P.K.	-
80)	Yallappa R Kallimani	P.K.	-
81)	Nagaraj B Konchikoravar	P.K.	-
82)	Mariyamma Budihal	P.K.	-
83)	Wilson I Bangi	P.K.	-
84)	Yamanawwa B Kallimani	P.K.	-
85)	Rajeshwarao L Pol	P.K.	-
86)	Chinnakka K Bangi	P.K.	-
87)	Abraham A Kolar	P.K.	-
88)	Gangawwa S Konchikoravar	P.K.	-
89)	Isaq D Shiragure	P.K.	-
90)	Devadanu D Yanduri	P.K.	-
91)	Mutteppa G Bagannavar	P.K.	-
92)	Danil S Kolar	P.K.	-
93)	Kumari. S Shiraguri	P.K.	-
94)	Isaq A Kola	P.K.	-
95)	Gangappa D Pujeri	P.K.	-
96)	Chandrappa A Ammanagi	P.K.	-
97)	Sanjay B Hiragannavar	P.K.	-
98)	Jaippa H Mestri	P.K.	-
99)	Balappa S Kallimani	P.K.	-
100)	Vijay R Bagannavar	P.K.	-
101)	Sadashiv B Kallimani	P.K.	-
102)	Raju B Masumatti	P.K.	-
103)	Yakub S Kolar	P.K.	-
104)	Yallowwa Jakamati	P.K.	-
105)	Nagawwa Y Kallimani	P.K.	-
106)	Shantawwa B Mestri	P.K.	-

107)	Sundrawwa P Karemannavar	P.K.	-
108)	Iravati Y Karemannavar	P.K.	-
109)	Durgawwa N Konchikoravar	P.K.	-
110)	Maningawwa S Karemannavar	P.K.	-
111)	Vittal H. Jakamati	P.K.	-
112)	Lakkawwa Mestri	P.K.	Retired
113)	Babu L Kattikal	P.K.	Expired
114)	B.A.Nandi	W/S Supervisor	-
115)	S.F.Gokak	W/S/H	-
116)	Siddappa B Banakari	W/S/H	-
117)	Ramaraj R Ammanagi	W/S/H	-
118)	Maruti S Mannikeri	W/S/H	-
119)	Ashok S Mutteppagol	W/S/H	-
120)	Vittal S Kattekar	W/S/H	-
121)	Basavaraj F Gorav	W/S/H	-
122)	Ramkrishn S Kurer	W/S/H	-
123)	Kareppa R Talwar	W/S/H	-
124)	Lakkappa L Talwar	W/S/H	-
125)	Vittal L Hiremath	W/S/H	-
126)	Basavaraj Y Kallimani	W/S/H	-
127)	Ravi J Gasti	W/S/H	-
128)	Uday L Bagannavar	W/S/H	-
129)	Ramakrishan S Mannikeri	W/S/H	-
130)	Ramesh B Guddakayu	W/S/H	-
131)	Nagesh H Pujeri	W/S/H	-
132)	Dilip N Mestri	W/S/H	-
133)	Mahaning N Ullagaddi	W/S/H	-
134)	Balesh Y Mastmaradi	W/S/H	-
135)	Hanamanth S Gasti	W/S/H	-
136)	Mahadev B Talikoti	W/S/H	-
137)	S.G.Hatapaki	W/S/H	-
138)	Vasant S Gasti	W/S/H	-
139)	Kempanna Pujeri	W/S/H	-
140)	Mahadev H Dyamannavar	W/S/H	-
141)	Sadhashiv C Naik	W/S/H	-
142)	Jadish D Goted	W/S/H	-
143)	Iranna R Hiremath	W/S/H	-
144)	Kumar B Kumarmath	W/S/H	-
145)	K.D.Walikar	W/S/H	-
146)	M.S.Hulmani	W/S/H	-
147)	Hanamanth T Ammanagi	W/S/H	-
148)	Lakkappa Talwar	W/S/H	-

10. The monthly remuneration received by the officers and employees of the Municipality, including the system of compensation as provided in its regulations:

SI.No.	Name	Amount
1.	A.N.Pujar	14280.00
2.	V.R.Gonal	17669.00
3.	V.C.Hasilakar	10735.00
4.	V.S.Tadasalur	10735.00
5.	V.S.Huddar	8191.00
6.	M.L.Gani	9084.00
7.	S.R.Chougala	8191.00
8.	P.J.Shendure	9307.00
9.	M.N.Sagarekar	7432.00
10.	M.H.Attar	11881.00
11.	R.N.Somapur	12609.00
12.	Smt. P.Y.Basarikatti	8638.00
13.	K.B.Benni	6897.00
14.	M.B.Gudaketar	6361.00
15.	Smt. S.G.Hiremani	6540.00
16.	K.M.Inamadar	9753.00
17.	R.M.Ganachari	5380.00
18.	S.Y.Babali	5514.00
19.	Kumari. S.B.Angadi	9084.00
20.	P.K.Bangennavar	6161.00
21.	R.A.Sogi	6183.00
22.	D.S.Hardi	9307.00
23.	I.A.Kumbari	10467.00
24.	V.P.Yamakanmardi	6540.00
25.	Y.H.Sipri	7611.00
26.	S.A.Kandekar	11806.00
27.	S.G.Pujeri	7150.00
28.	S.M.Hiremath	8980.00
29.	M.R.Mulla	8211.00
30.	D.G.Neginal	7095.00
31.	A.Y.Kallimani	5266.00
32.	V.Y.Hawalewwagol	4596.00
33.	S.A.Dalwai	4596.00
34.	S.S.Konchikoravar	4686.00
35.	Smt. L.S.Wakude	4686.00
36.	Y.R.Kotekar	4507.00
37.	A.S.Vaidya	6738.00
38.	M.A.Yaragatti.	6456.00
39.	Y.R.Ambi	5266.00

40.	R.S.Gorav	6069.00
41.	S.R.Kallapur	6381.00
42.	Y.N.Pujeri	5266.00
43.	Smt. Savitri S. Mestri	7631.00
44.	Basappa K Kallimani	7809.00
45.	Yallappa N Karemannavar	6560.00
46.	Vasant K Kallimani	6560.00
47.	Satteppa Y Mestri	6203.00
48.	Malawwa L Hiragannavar	6381.00
49.	Ramesh Y Mestri	6203.00
50.	Ramappa S Bagalkot	6069.00
51.	Yallawwa R Bagalkot	6069.00
52.	Irappa N Shipri	5935.00
53.	Annawwa S Kallimani	6069.00
54.	Yankappa M Konchikoravar	6069.00
55.	Balappa B Kallimani	5873.00
56.	Yankawwa B Konchikoravar	6069.00
57.	Annawwa G Ingalagi	6069.00
58.	Kanakappa Y Badami	5873.00
59.	Nagappa B Shipri	5935.00
60.	Parasappa B Karemannavar	5132.00
61.	Laxman Y Huchannavar	6069.00
62.	Kasturi I Arennavar	5667.00
63.	Kasturi B Kallimani	5935.00
64.	Kamalabai B Kallimani	5259.00
65.	Yallawwa D Konchikoravar	5400.00
66.	Shushila S Halagi	5400.00
67.	Yallawwa M Shivannavar	5259.00
68.	Shushila B Hiragannavar	5132.00
69.	Bharati I Ammanaggi	4864.00
70.	Savitri D Mestri	4775.00
71.	Droupadi N Kallimani	4775.00
72.	Yallappa R Kallimani	4775.00
73.	Nagaraj B Konchikoravar	4507.00
74.	Mariyamma Budihal	7654.00
75.	Wilson I Bangi	7312.00
76.	Yamanawwa B Kallimani	7483.00
77.	Rajeshwarao L Pol	5802.00
78.	Chinnakka K Bangi	7452.00
79.	Abraham A Kolar	6457.00
80.	Gangawwa S Konchikoravar	6917.00
81.	Isaq D Shiragure	6069.00
82.	Devadanu D Yanduri	5688.00
83.	Mutteppa G Bagannavar	4998.00

84.	Danil S Kolar	4998.00
85.	Kumari. S Shiraguri	4998.00
86.	Isaq A Kola	4864.00
87.	S.K.Chouwan	6620.00
88.	H.L.Pujeri	5995.00
	Minimum wages	
89.	Gangappa D Pujeri	2596.00
90.	Chandrappa A Ammanagi	2429.00
91.	Sanjay B Hiragannavar	2596.00
92.	Jaippa H Mestri	2596.00
93.	Balappa S Kallimani	2596.00
94.	Vijay R Bagannavar	2596.00
95.	Sadashiv B Kallimani	2596.00
96.	Raju B Masumatti	2596.00
97.	Yakub S Kolar	2429.00
98.	Yallawwa Jakamati	2596.00
99.	Nagawwa Y Kallimani	2596.00
100.	Shantawwa B Mestri	2596.00
101.	Sundrawwa P Karemannavar	2596.00
102.	Iravati Y Karemannavar	2596.00
103.	Durgawwa N Konchikoravar	2596.00
104.	Maningawwa S Karemannavar	2596.00
105.	Vittal H. Jakamati	2596.00
106.	Dilip R Kalal	2869.00
107.	Maning H Bhajantri	2869.00
108.	Parasappa B Babali	2869.00
109.	Shankar S Kallimani	2542.00
110.	B.A.Nandi	2841.00
111.	S.F.Gokak	2320.00
112.	Siddappa B Banakari	2807.00
113.	Ramaraj R Ammanagi	2807.00
114.	Maruti S Mannikeri	2807.00
115.	Ashok S Mutteppagol	2807.00
116.	Vittal S Kattekar	2596.00
117.	Basavaraj F Gorav	2596.00
118.	Ramkrishn S Kurer	2596.00
119.	Kareppa R Talwar	2596.00
120.	Lakkappa L Talwar	2596.00
121.	Vittal L Hiragannavar	2596.00
122.	Basavaraj Y Kallimani	2596.00
123.	Ravi J Gasti	2345.00
124.	Uday L Bagannavar	2596.00
125.	Ramakrishan S Mannikeri	2596.00
126.	Ramesh B Guddakayu	2637.00

127.	Nagesh H Pujeri	2320.00
128.	Dilip N Mestri	2320.00
129.	Hanamanth S Gasti	2320.00
130.	Mahadev H Dyamannavar	2320.00
131.	Jadish D Goted	2510.00
132.	M.S.Hulmani	2841.00

11. The Budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made:

2005-06

Part – 1 Account Receipts			Part – 1 Account Expenditure		
A	Municipal Rates and Taxes	13928000=00	A	General Administration and Collection Charges	6118000=00
B	Realisations under special Acts	1500000=00	B	Public Safety	1590000=00
C	Revenue Derived from Municipal Property and powers apart from taxation	5062000=00	C	Public Health and Convenience	10365000=00
D	Grants and Contributions	11550000=00	D	Public works carries out by Public Works Department of Government.	-
E	Miscellaneous	967500=00	E	Public Works carried out by Municipality	10700000=00
			F	Public Instruction	-
			G	Contributions and Grants-in-aid-	224500=00
			H	Miscellaneous	1350000=00
	Total	33007500=00		Total	30347500=00
	Part – 2 Capital Account	13100000=00		Part – 2 Capital Account	13100000=00
	Part – 3 Extraordinary Debt and Suspense Heads	35003000=00		Part – 3 Extraordinary Debt and Suspense Heads	35003000=00
	Total Part -1, 2 and 3	81110500=00		Total Part -1, 2 and 3	78450500=00

Opening Balance	1553500
	+
Receipts	<u>81110500</u>
	82664000
	-
Expenditure	<u>78450500</u>
Closing Balance	<u>4213500</u>

Resolution No:186/ Date: 14/02/2005

12. The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes:

Subsidy Progrms	Amt allotted	Beneficiaries
i) Micro Enterprises	716582	225
ii)DWACUA	587500	4 Groups (45 Beneficiaries)

13. Particulars of recipients of concessions, permits or authorizations granted by Municipality:

Name of the recipient	Details of concessions/ Permits granted by Municipality
i)	
ii)	N.A.
iii)	

14. Details in respect of the information, available to or held by it, reduced in an electronic form:

Reduced information in an electronic form is available in the following areas:-

- i)
- ii) N.A.
- iii)

15. The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use:

The Municipality has the following facilities to help the citizens for obtaining information.

- i) Help line
- ii)
- iii)

16. The Names, designations and other particulars of the Public Information Officers:

Name and Designation Of the PRO/APRO & Appellate Authority	Telephone No.
i) D.S.Hardi PRO. Revenue Officer	08332-225003
ii) R.N.Somapur APRO FDA	08332-225003
iii) A.N.Pujari Appellate Authority Commissioner	08332-227336

17. Such other information as may be prescribed:

■

Municipal Commissioner,
City Municipal Council,
Gokak.